**KAREN DANIELL**

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**Objective:** *To obtain valuable experience that will allow me to challenge my potential to learn and adapt within the professional environment.*

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***EDUCATION***

***Students Accountancy Centre (Chaguanas)***

**ACCA Certified 2008**

CAT (certified Accounts Technician) transfer to

Foundation in Accountancy

ACCA Level 2 pursuing

***Lenore’s business school***

**O Level 1998**

Computers, Typing (Pitman Qualification intermediate and advance, National Examination Council) Principles of Business 2, English 2 (again)

***Mucurapo senior comprehensive school***

**O Levels**  **1993**

English 2, Math 3, History 2, Computers (Microsoft word, excel, PowerPoint)

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***EXPERIENCE***

**Benson Douglas Customs Brokerage**

**Customs Clerk grade 1 2000-2003**

**Melville shipping Ltd (11 years)**

**2003-2014**

* Shipping Clerk in documentation for 3 years
* The promoted to accounts Dept.
* Started as the Data entry Clerk
* Then Inventory Clerk
* Promoted to Accounts Receivable Coordinator
* Experienced in Accounts Payables, Cashier, Very Experienced in Data entry Clerk

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***INTERESTS***

* Reading
* Writing poetry
* Hiking
* Various causes such as hunger and poverty prevention

***REFERENCES***

*Lennard Gay* ***Agent at Guardian Life Insurance***

*781-2831*

*Ferrin Jennings* ***Supervisor at IBIS Claims adjusters***

*478-3462*